

**Minutes of Board of Commissioners Regular Meeting
East Sevier County Utility District
July 10, 2024**

Call to Order and Declaration of Quorum:

Lisa Hawthorne called the board of commissioners meeting to order at 5:30 p.m. Commissioners present were Lisa Hawthorne, and Louie Fromm. A quorum was declared. Other persons in attendance were: Tim Ham and Nathaniel Allsup with TUA.

Approval of Minutes

Mr. Louie Fromm made a motion to dispense with the reading of the minutes of the June 10, 2024 board meeting and to approve as written and presented. The motion was seconded by Mrs. Lisa Hawthorne and carried unanimously.

Review of Financials

- Mr. Ham explained that there was a delay in getting the district's financial report together for this meeting. Mr. Ham stated that we will email the financials to the commissioners as soon as they are prepared. Additionally, in the future the financials that we will review at the board meeting will be 1 month behind, to give staff more time to prepare the financials. Both Commissioners agreed.

Managers' Report

- Mr. Ham reported that the district is having some issues with commercial customers paying their water and sewer bills. Currently the District does not have a disconnect policy allowing the district to turn off service for non-payment. Mr. Ham asked the commissioners to adopt a disconnect policy that would allow us to discontinue service for non-payment. Mr. Louie Fromm made a motion for management to develop a 30-day past-due disconnect policy. Mrs. Lisa Hawthorne seconded the motion.
- Mr. Ham explained that the district had experienced vandalism over the July 4th holiday weekend. On the afternoon of July 3rd district personnel discovered that somebody had opened a distribution blow-off valve on the well D footprint. Additionally, during the morning of the 4th district personnel found a second blow off valve in the Rich Mountain community, had been opened and closed during the night draining the storage tank at Well D and causing some customers to experience dirty water. Mr. Ham explained that ESCUD is going to strategically install cameras, to try and identify who is responsible for

the issue. But there are many blow-offs in the system, so Mr. Ham asked the district customers to report any potential suspicious behavior to the district office.

- Mr. Ham requested the board to increase the cost of the off-site decentralized sewer system tap fees from \$1500 to \$2500. Currently the district collects the tap fees, orders the pumps, schedules the deliveries and coordinates with the Developers to get them onsite. Mr. Ham explained that moving forward the district will charge for the tap fee and give the developer a list of guidelines and the developer can order the pump and install at his discretion. Both Board members agreed.

There being no further business before the board, Mr. Louie Fromm made a motion to adjourn. Mrs. Lisa Hawthorne seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:32 pm



Louie Fromm, Secretary/Treasurer

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Date